



## REFUND POLICY

### POLICY STATEMENT

1. This policy applies to registration fees paid directly to Woodstock Soccer Club whether on line or in person.
2. This policy is intended to allow a reasonable period of time following registration for parents/players to withdraw while still safeguarding the financial stability of the club.
3. Once registration numbers are determined, WSC commits to expenditures that are not recoverable to the club if/when a member withdraws.
4. All refund requests must be made in writing and sent by email to [wscadministrator@woodstocksoccer.com](mailto:wscadministrator@woodstocksoccer.com) by the individual that paid the fee. 3 to 4 weeks must be allowed for refunds to be processed.
5. An administrative fee of \$30.00 will be charged on approved refunds.
6. The final amount of any refund will be at WSC's discretion.

### YOUTH HOUSE LEAGUE REFUND POLICY

1. There will be NO refund or transfer of registration fees from 14 days before the program start date.
2. Refunds requested prior to the above stated dates will be processed, MINUS the club administrative fee.
3. A paid registration will be fully refunded IF WSC is unable to run an advertised program. No administrative fee will be applied in this case.
4. Registration fee will be partially refunded (Admin fee minus games already played) if a player withdraws due to medical reasons within 10 days of the injury occurring. Medical documentation and WSC incident report shall be provided.
5. There will be NO refund or transfer of registration if a player is suspended or expelled under WSC's discipline policy or code of conduct rules.
6. Refunds are not issued due to the cancellation of games or practices resulting from inclement weather.
7. Refunds will NOT be issued once the season has begun to any player who voluntarily withdraws from a team regardless of circumstances.

### COMPETITIVE LEAGUE REFUND POLICY

1. Subsequent to a player accepting a place on a Competitive team through the registration and payment process, there will be NO refund at any point thereafter if a player or parent disagrees with the player's coach, team or tier placement.
2. There will be no refund or transfer for a registration fee if a player is suspended or expelled from Ontario Soccer or WSC under the respective discipline or code of conduct policies.